ADMINISTRATORS COUNCIL

Meeting of Thursday, December 16, 2021

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the meeting were: Kahele Dukelow; Bonnie Friedman; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Announcements. The next set of Announcements will include the following topics:
	1. New Telework Policy
	2. Chancellor’s Christmas Message.
3. Budget. The final approved Budget has been disseminated to the campus. The Council discussed position counts and the filling of vacancies, including those relating to Maui Food Innovation Center, Disability Counselor, and Groundskeepers. The Council discussed the oldest existing vacancies.
4. Molokai Expansion Project. The conditional zoning remains pending.
5. Convocation. Convocation is scheduled for Monday, January 3, 2022, at lunchtime.
6. Board of Regents. The Board of Regents February 2022 meeting will not be held at UHMC. UHMC representatives will participate via video conference.
7. Strategic Planning. Chancellor Hokoana will initiate the strategic planning process soon.
8. Telework Policy. The Council discussed the new UH Telework Policy and Guidelines.
9. COVID Testing. Free COVID tests will be available on campus during the first two weeks of the new semester.
10. Outreach. Debra Nakama reported that she has had discussions with representatives of King Kekaulike and other schools. School officials expressed interest in more in-person services. Debra hopes to have UHMC program coordinators meet in person with high school representatives.
11. Accreditation. Laura Nagle reported that she has shared the latest WASC accreditation schedule. Work is proceeding on lines of inquiry.
12. Instruction. Kahele Dukelow reported that very low enrollment classes may be canceled and that some low enrollment classes may be transferred to online.
13. Enrollment. The Council discussed current enrollment projections.
14. Vaccination Exemption Requests. Brian Moto reported on UHCC procedures for the review and of medical and religious exemption requests.
15. UHMC Open House. The Council discussed arrangements for the campus Open House scheduled for Friday, December 17, 2021.
16. Facilities Use Agreements and General Occupancy Agreements. Karen Hanada discussed facility use agreements with for-profit testing services.
17. Next Meeting. The next meeting of the Council will be on Thursday, January 6, 2022, at 11:30 a.m.